

**CHHATTISGARH STATE POWER HOLDING COMPANY LTD.**

(A Successor Company of CSEB)  
CIN No. : U65993CT2008SGC020995



**O/o ED (HR), C.S. Power Holding Co.Ltd., Raipur**

No. 01-04/HR-VIII/ 2131

/Raipur, dtd. 22-09-2020

**Recruitment Notice - Dy. General Manager (Legal)- On contract**

Chhattisgarh State Power Holding Company Limited invites applications for appointment to one (1) post of Dy. General Manager (Legal), on contract basis, from eligible person retired from State/Central Public Sector Undertakings, having requisite experience in dealing with legal matters as per details below :-

S. No.	Item	Description
1.	<b>Job Profile</b>	Dy. General Manager (Legal) shall deal with legal issues related to establishment, employees, commercial contracts & filing of petitions before Labour / Industrial / High Court for CSPHCL and its four subsidiaries (i.e. CSPGCL, CSPTCL, CSPDCL and CSPTdCL). He / She shall also be required to offer legal opinion on the matters related to establishment matters/contract/company affairs, during the contract service period.
2.	<b>Educational Qualification</b>	Degree in Law from an Institute / University recognized by the UGC.
3.	<b>Age Limit</b>	Maximum age limit shall be 65 years as on 01.01.2020.
4.	<b>Essential Experience</b>	Minimum 5 years administrative & working experience of legal matters on the post not below the rank of Dy. General Manager in State/Central Public Sector Undertakings.
5.	<b>Tenure of Contract</b>	For a period of three year, extendable for another two year (1 year + 1 year). However it can be co-terminus with CSPHCL closure, if it happens earlier.
6.	<b>Remuneration</b>	Remuneration / Contract Pay, HRA, Leave and other allowances will be as per "Chhattisgarh Civil Sewa (Samvida Niyukti) Niyam, 2012" as amended from time to time.
7.	<b>Selection Process</b>	The selection will be made on the basis of candidate's experience & suitability for the job to be assessed through an interview (If required).
8.	<b>How to apply :-</b>	
(a)	<b>Last date of submission of application</b>	The duly filled in application in prescribed format (giving the testimonial in support of their qualification & experience) should reach the following address positively on or before <b>21/10/2020</b> :  Dy. General Manager (HR)-II Chhattisgarh State Power Holding Company Limited, Vidyut Sewa Bhawan, Dangania, Raipur (C.G.) 492013 : Email : <a href="mailto:hr2dgm.cspocl@gmail.com">hr2dgm.cspocl@gmail.com</a>

Regd. Office: 2<sup>nd</sup> Floor, Vidyut Sewa Bhawan, Dangania, Raipur-492013 (C.G.)

Telephone- 0771-2574700: FAX- 0771-2574157 : website : [www.cspocl.co.in](http://www.cspocl.co.in) : e-mail – [hr2dgm.cspocl@gmail.com](mailto:hr2dgm.cspocl@gmail.com)

*hr.*

		The application received by registered post or speed post will only be accepted. Application by hand / courier/ any other post will not be accepted. Envelope should be clearly superscribed as <b>"Application for the post of Dy. General Manager (Legal) on contract"</b> .
(b)	<b>Application Fee</b>	Rs. 1500/-. Non-refundable in the form of Demand Draft/Banker's Cheque drawn in favour of "Assistant Manager (CAU), CSPHCL, Raipur payable at Raipur. The candidate should write his/her Name, Complete mailing address and Phone/ Mobile number on reverse side of Demand Draft/ Banker's Cheque
(c)	<b>Other Conditions</b>	<ul style="list-style-type: none"> <li>(i) CSPHCL will not be responsible for any postal delay or loss in respect of receipt of application form/delivery of admit card.</li> <li>(ii) Documents related to retirement, Last Pay Drawn and experience etc. are to be submitted alongwith the application.</li> <li>(iii) In case, the candidate has worked/is working in any organization after retirement then, a certificate from previous/present employer regarding satisfactory performance rendered by the candidate during entire service period, must be enclosed with the application.</li> <li>(iv) Candidates applying 1<sup>st</sup> time for appointment after retirement from Govt. service, the retirement related documents submitted alongwith the application shall be sufficient.</li> <li>(v) Interview, if required, shall be held at Chhattisgarh State Power Companies Head Quarters at Dangania, Raipur.</li> <li>(vi) CSPHCL reserves the right to cancel the complete process of recruitment, if required.</li> <li>(vii) Duly filled application in prescribed format alongwith all the testimonials should reach the O/o Dy.G.M. (HR)-II, CSPHCL by the last date of submission.</li> <li>(viii) Appointment shall be governed by the CG Civil Service Conduct Rules 1965.</li> <li>(ix) Contract appointment may be terminated by either party on serving one months notice.</li> <li>(x) Residential accommodation shall not be provided by the Company.</li> <li>(xi) The financial authority shall vest with AGM / ED (HR), CSPHCL, Raipur.</li> <li>(xii) As per Civil Services (contract appointment) Rules, 2012 appointee shall be entitled to avail 03 days Optional Leave and 18 days Casual Leave for a calendar year. On appointment/relieving in the middle of year, casual leave will be proportionate basis.</li> </ul>

Regd. Office: 2<sup>nd</sup> Floor, Vidyut Sewa Bhawan, Dangania, Raipur-492013 (C.G.)

Telephone- 0771-2574700: FAX- 0771-2574157 ; website : [www.cspc.co.in](http://www.cspc.co.in) ; e-mail – [hr2dgm.cspchl@gmail.com](mailto:hr2dgm.cspchl@gmail.com)

*hr*

		<p>(xiii) The Appointee shall be reimbursed charges as admissible to the rank of Dy.G.M./S.E. for use of personal telephone/mobile for official duties.</p> <p>(xiv) A vehicle or a lump-sum monthly amount in lieu thereof, as prescribed for the officer of the rank of Dy.G.M./S.E. will be provided to the appointee for performing official duties of the Power Company including travel from residence to office and back.</p> <p>(xv) For making official journey (within and outside State), TA/ DA as admissible to the officer of the rank of Dy.G.M./S.E. of the Power Company, will be payable.</p> <p>(xvi) After appointment, appointee shall produce Medical Fitness Certificate issued by Divisional Medical Board, at the time of joining.</p> <p>(xvii) During the tenure of contract appointment in CSPHCL the candidate shall not take any assignment from any other agency/department/firm/company. A notarized undertaking in this regard shall be submitted at the time of joining (if selected).</p>
<p><b>Note :</b> Please visit our website : "<a href="http://www.cspc.co.in">www.cspc.co.in</a>" regularly for updated information.</p>		

  
**Dy. General Manager (HR)-II**  
**C.S. Power Holding Co. Ltd., Raipur**

**( FORMAT OF APPLICATION )**

14. Educational Qualification :

S. No.	Exam Passed	Institution /University	% of Marks Obtained (Aggregate)	Year of Passing

15. Experience :

Name of Organization	Designation/ Rank	From	To	Total Experience

16. Permanent Address :

Address	:
	:
District	:
State	:
Pin Code	:

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I further declare that I have read the recruitment notice and I understand my candidature is as per the terms and conditions mentioned in the recruitment notice under consideration. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection.

Place:

Date:

(Signature of the Applicant)

**Self attested documents to be enclosed with application:-**

1. 10<sup>th</sup> Board Mark sheet for verification of Date of Birth.
2. Copy of certificates/mark sheets regarding educational qualification.
3. Experience Certificate.
4. Retirement order copy, Last Pay Certificate and Copy of Pension Order.
5. Application Fee in the form of Demand Draft / Banker's Cheque drawn in favour of Assistant Manager (CAU), CSPHCL, Raipur payable at Raipur be enclosed with application.
6. Certificate of satisfactory performance from previous employer.